



## Technical Program Director

### Job Summary

The Technical Program Director (TPD) is an experienced program manager who coordinates DoD and commercial contract management activities in a fast paced hi-tech R&D environment. The TPD ensures project requirements are met and milestones are completed on-time and within budget. The TPD oversees and manages the day-to-day activities of programs including the breakdown of tasks, allocation of resources, budget and deliverables according to good practice. The TPD works closely with customers, engineers, company management, vendors and suppliers, in order to communicate program-related direction and decisions.

### Job Description

- Develops and maintains project plans and projections, coordinates the effective use of resources, manages deliverables, schedules and costs.
- Coordinates efforts of a diverse set of engineers on programs with hardware, firmware, software and modeling/simulation research expertise, for the design, development, and maintenance of GPS, inertial, navigation, and communication systems. Orchestrates activities to develop new systems and enhance/extend existing systems to support customer needs.
- Assimilates knowledge and understands a broad range of current and new technology issues/trends surrounding evolving system requirements and customer needs. Incorporates this information into proposals and bids that further our customer acquisition strategy and company development and marketing plans.
- Leads the interaction and negotiation with existing and potential new customers, engineering and business development team members, new and prospective vendors and suppliers in order to successfully win and deliver programs.
- Oversees the system development lifecycle including requirements generation, design, implementation, integration and testing, both in our facilities as well as in the field, locally and at customer operational testing sites.
- Prepares customer briefings, activity and status reports as required for assigned programs.
- Contributes to proposal development and costing
- Leads and participates in process improvement initiatives.
- Supervises the engineering team.

### Requirements

The successful candidate will possess the following knowledge, skills and experience:

- Eight +years program management experience with U.S. Government, DoD and commercial contract and sub-contract program management including customer relationship, schedule and budget management.
- Experience working with technical projects integrating systems, software, and hardware;



including system specifications, software requirements and test plan development

- Experience supervising technical/engineering teams
- Intricate knowledge of MS Project for project planning and execution and resource forecasting. Knowledge of Project Web Access for controlling project tasking and labor costs is desired.
- Experience with generating technical and cost proposals
- Familiarity with positioning, navigation, and timing systems preferred
- Familiarity with MS Project and Project Web Access and their exporting data capabilities for importing into custom forecasting tools using Microsoft Access and Excel is a plus.

This position requires a motivated self-starter and team-player with the ability to address diverse challenges in a complex environment – amongst these challenges are inter-program technology dependencies and mid-program technology changes. Excellent organization and communication skills are a must. An ability to operate fluidly and efficiently and to motivate and monitor technical staff assigned in a matrix organization will contribute to the incumbent's success.

### **Citizenship, Education, and Security Clearance**

- Individuals with an active security clearance are preferred. US Citizenship is required. Candidates without active security clearance will be subject to a government security investigation and must meet eligibility requirements for access to classified information.
- BS degree or higher in Computer Science, Electrical Engineering or ten years relevant technical experience

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*NAVSYS offers a competitive salary and a comprehensive benefits package which includes medical, dental and vision plans, life and STD/LTD disability insurance, a 401K retirement plan, vacation and holiday leave, and an educational assistance program.*

### **About NAVSYS**

Founded in 1986 by Dr. Alison Brown, NAVSYS is an established, growing, and well-respected R&D firm breaking ground in GPS, inertial navigation and communications products. NAVSYS was the recipient of the prestigious 2007 SBIR Tibbetts Award. NAVSYS offers a learning and development environment with access to cutting edge technology. We are located at the foot of the breathtaking Rocky Mountains in northern Colorado Springs. We are housed in a casual, dog-friendly environment just north of the USAFA at I-25 and exit 158. If you are looking for an exciting and challenging, fast-paced environment, apply to join our team! NAVSYS is an Equal Opportunity Employer. Read more about our company at <http://www.navsys.com/>.

### **For Consideration**

Please send your resume and cover letter describing your relevant experience and skills along with a salary history in MS Word format to: [careers@navsys.com](mailto:careers@navsys.com).

11-22-16